



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	INDAPUR TALUKA SHIKSHAN PRASARAK MANDAL'S ARTS, SCIENCE AND COMMERCE COLLEGE
Name of the head of the Institution	Sanjay Dnyaneshwar Chakane
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02111-223102
Mobile no.	9890171857
Registered Email	ascicollege@gmail.com
Alternate Email	schakane@gmail.com
Address	Off National Highway No. 65, Opposite to Indapur Municipality, Indapur, Taluka Indapur, Dist. Pune.
City/Town	Indapur
State/UT	Maharashtra

Pincode	413106																														
2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Rural																														
Financial Status	Self financed and grant-in-aid																														
Name of the IQAC co-ordinator/Director	Mr. Shinde Sandip Babasaheb																														
Phone no/Alternate Phone no.	02111223102																														
Mobile no.	9404734868																														
Registered Email	san22683@gmail.com																														
Alternate Email	sandip22683@yahoo.co.in																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://www.ascicollege.org/IQAC.aspx																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.ascicollege.org/IQAC.aspx																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C++</td> <td>67</td> <td>2004</td> <td>08-Jan-2004</td> <td>07-Jan-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.69</td> <td>2013</td> <td>25-Oct-2013</td> <td>24-Oct-2018</td> </tr> <tr> <td>3</td> <td>B++</td> <td>2.86</td> <td>2019</td> <td>04-Mar-2019</td> <td>03-Mar-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C++	67	2004	08-Jan-2004	07-Jan-2009	2	B	2.69	2013	25-Oct-2013	24-Oct-2018	3	B++	2.86	2019	04-Mar-2019	03-Mar-2024
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6. Date of Establishment of IQAC	23-Aug-2005																														
7. Internal Quality Assurance System																															
<div> Quality initiatives by IQAC during the year for promoting quality culture </div>																															

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Induction Programme for the First Year Students	02-Aug-2019 1	367
Online Workshop on NAAC	23-May-2020 1	122

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ASC College, Indapur	Sports	Pune District Zonal Sports Committee	2019 10	10000
ASC College, Indapur	Sports	SP Pune University, Pune	2020 30	186000
ASC College, Indapur	QIP - Equipment Grant	SP Pune University, Pune	2020 28	250000
ASC College, Indapur	Social Forestry	Range Forest Officer, Social Forestry Grant	2020 10	5000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC has focused to focus on updating of Vriddhi Software for better management of data regarding admission, accounts and other administrative work.
2. In covid19 condition, IQAC has tried to contact with students to engage them in teaching and learning process.
3. IQAC has organized online workshop on NAAC for teachers to know various criteria for better college development.
4. IQAC has taken efforts for continue assessment of first year students for different courses to maintain education quality.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IQAC has prepared a plan to implement Choice Based Credit System (CBCS) for the First Year students.	According to our plan of action college has implemented CBCS for First Year students. Departmentwise planning continue Assessment is prepared and implemented.
IQAC has decided to organize workshop on NAAC for teachers to achive better qualitative growth in teaching and learning process.	As per our plan, IQAC has organized online workshop on NAAC on 23/05/2020. Teachers are motivated to achieve qualitative growth in teaching and learning process.
IQAC has planned to focus on practical based learning through various activities.	Department of History has organized Heritage Walk in Indapur City and visited historica places. Department of Geography has also organized workshop on Global Position System (GPS).
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Indapur Taluka Shikshan Prasarak Mandal	02-Aug-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

21-Feb-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission	06-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has Management Information System (MIS). College mainly uses Vriddhi Software as MIS. Our institution has started the online admission process. Office Administrative work is fully computerized with Tally and Accounts, along with 'Vriddhi' Software for automation. All financial transaction, salaries, student fees, students lists and funds from various agencies etc are maintained using through software. Central Library is also duly computerized. Identity card and library card is issued to the students once in a year using Vriddhi Software. College Library is using software for library administration work. For library admin work software called "VRIDDHI 2.0" The college has computerized central library. It's having database of books available in the library. It is being updated regularly. Records of all the library users have also been created through VRIDDHI software. All the library activities are computerized including circulation facility. OPAC facility is available for searching books in the library.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Savitribai Phule Pune University (SPPU), Pune and follows the curriculum prescribed by the university. Internal mechanism is designed and executed appropriately. Teaching plans are prepared by the teachers and monitored by the HoD's. Academic calendars are prepared by the departments and planned accordingly for effective delivery of the syllabus. The IQAC scrutinizes and evaluates teaching, learning, co-curricular, extra-curricular, research and community activities of the college. The academic audit consist of result analysis, feedback from the stake holders. Within the given framework, teachers are freely allowed to generate their own innovative teaching methods by the use of ICT tools. Teachers also ensure quality delivery of curriculum by participation in curriculum development and syllabus restructuring workshops at college and university levels. The slow learners are identified with the help of interaction sessions. The teachers pay attention towards these slow learners for their qualitative progress. Special lectures

are conducted in the form of remedial course for improvement in the students. Based on performance and initial interactions we provide facilities and necessary support to the advanced learners. College motivates and encourage them to participate in various competitions which include research competitions like Aavishkar Research Competition etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Food Science and Post Harvest Technology, Dairy Technology, Retail Management, Banking and Finance	01/08/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Marathi, Hindi, English, Geography, Economics, History, Political Science, Psychology	15/06/2019
BCom	Commerce	15/06/2019
BSc	Physics, Chemistry, Zoology, Botany, Mathematics, Microbiology, Statistics	15/06/2019
BBA	BBACA	15/06/2019
MSc	Organic Chemistry	15/06/2019
MSc	Analytical Chemistry	15/06/2019
MSc	Physics	15/06/2019
MSc	Zoology	15/06/2019
MCom	Commerce	15/06/2019
MA	Economics	15/06/2019
MA	Geography	15/06/2019
MA	Hindi	15/06/2019
MA	Marathi	15/06/2019
MA	History	15/06/2019
MA	Political Science	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	ASCPGA	648	212	212
BA	ASCUGA	1380	965	947
BSc	ASCUGS	1042	707	686
BCom	ASCUGC	840	703	685
BBA	ASCUGBC	180	104	99
BVoc	ASCUGB	200	58	58
MCom	ASCPGC	120	84	84
MSc	ASCPGS	202	169	169
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2475	465	69	20	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
102	61	12	23	5	14
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. There are 2940 students (UG/PG) in the college. Our staff strength is 102 in this academic year. Utmost care is taken to address the problems of students by a teaching community. Students' personal, physical, mental, social issues are addressed/ counselled by the respective mentors. Each teacher is allotted 28 students at the beginning of the academic year. Every semester two meetings are required to be held between mentor and mentee. Besides these two meeting, if the student has any problem, he may directly to respective teacher. Issues related to health, physical fitness, exam pressure and mental instability are usually discussed in this meeting. Mentor acts as a guardian/ care taker to these students. It helps to the students to open up and discuss freely the problems/ challenges faced by the students. It also help to build good rapport between student and institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2940	102	1:29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
113	102	11	0	20

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ASCUGA	2019	21/07/2020	02/09/2020
BCom	ASCUGC	2019	23/07/2020	04/09/2020
BSc	ASCUGS	2019	25/07/2020	07/09/2020
BBA	ASCUGBC	2019	24/07/2020	09/09/2020
BVoc	ASCUGB	2019	28/07/2020	10/09/2020
MA	ASCPGA	2019	31/07/2020	17/09/2020
MSc	ASCPGS	2019	03/08/2020	28/09/2020
MCom	ASCPGC	2019	03/08/2020	26/09/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is a very crucial element in the quality sustainability among the students and imparting the standards of quality improvement in the examinations. The institute always ensures that the internal evaluation system is effective, transparent and reliable. Credit system has been implemented by the Savitribai Phule Pune University from the academic year 2019-2020. The HEI is affiliated to this university. The courses such as B.A., M.A., B.Sc., M. Sc., and B.Com, M. Com. have continuous evaluation system. In order to improve the quality of continuous internal evaluation system, regular review of examination related activities are undertaken and necessary corrective actions are implemented. The reforms for internal examinations are carried out in the following way:-

A. Type of Examination: The College adopts various types of modules for internal evaluation. This includes evaluation through tutorials, class tests, Viva -Voce, Project work, field-Visits, Home work and Assignments and Practical Examinations.

B. Training as a Tool for Reforms:- Training is an important component of effective examination system. Proper training to all stakeholders of examinations ensures success in implementation of examinations.

C. Infrastructural reforms:- Adequate infrastructure for examinations, ensured conduct of examination in an effective manner. The examination department has following infrastructure facilities:-

- Spacious examination control room with Internet facility
- All campus including classrooms is under CCTV surveillance. Still cupboards with Lockers for safe custody of question papers and answer sheets.
- Adequate computers and printers for printing of questions papers of the various university examination.
- Solar Wind Hybrid Power station Backup, Advanced Photo Copies Machines.

D. Reforms in examination related student services:-

- Student, being an important stakeholder of evaluation process, is entitled to better services and facilities. Following reforms have been carried out to provide better services to students:-
- Provision of question bank in the library
- Display of evaluation norms and scheme of marking.
- Adequate time span between the declaration and conduct of examination. Timely assessment and declaration of results.
- Provision of photocopies of answer books on demand. Time bound verification and revaluation process.
- Re- examination for NCC, NSS, Sports, cultural department students who could not appear for scheduled dates of the examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar helps a lot to conduct various examination,

extracurricular activities and programmes on time. The academic calendar of the institution, mentions the periods of term end / semester Examinations. The institution tries to follow the calendar for the effective execution of the activities. Annual academic calendar distributed among the departments. This information of annual schedule also provided to the students through social media sites and displayed on notice boards. All teaching staff members of our institute tries to follow it for the academic year. Each course and that respective teacher of it, has his /her own pattern of internal examination, like group discussions, seminars, presentations, and projects etc. So, as per their teaching plans, each teacher has a liberty to schedule their own internal evaluation. Continuous Internal Evaluation is an effective tool to assess the performance of a student and to bring about desired effects by giving them useful instructions. The college prepares Calendar to conduct the CIE in an effective and efficient manner. The Examination Calendar is prepared by considering following facts:- 1.The date of last working day of the term is taken into account. It helps to finalize the date of internal examinations and its duration. 2.This gives an idea about the availability of total teaching duration. 3.The holidays are also counted for a better planning. 4.The time needed for internal assessment is taken into account. 5.Dates of declaration of results are also determined at the time of finalization of dates for the examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ascicollege.org/IOAC.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ASCUGA	BA	English, Hindi, Marathi, Economics, Geography, Political Science, Psychology	195	182	93
ASCUGS	BSc	Physics, Chemistry, Zoology, Botany, Mathematics	215	198	92
ASCUGC	BCom	Commerce	153	140	91
ASCUGBC	BBA	BBACA	28	25	89
ASCPGA	MA	Marathi, Geography, Economics, Hindi, History, Political Science	49	45	92

ASCPGS	MSc	Physics, Chemistry, Zoology,	82	80	97
ASCPGC	MCom	Commerce	81	75	92
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ascicollege.org/Testimonials.aspx?value=3>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	Geography	3	6
National	Botany	1	0
National	Economics	2	3.15
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	1
Economics	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	23	2	0
Presented papers	0	3	1	0
Resource persons	0	2	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
District level NCC workshop	NCC and SP Pune University, Pune	5	282
Yoga Day	BSD	42	183
Kargil Day	BSD	7	106

Atal Ghan Van (Tree Plantation)	BSD and Indapur Municipal Cooperation	10	115
Competative Exam Lecture	BSD	5	50
Tree Plantation	BSD and Indapur Municipal Cooperation	49	90
Awareness programme of Organ Donation	BSD and Joint Direction, Pune Region and SP Pune Universty, Pune	33	357
Guidance on Competative Exam	BSD	5	80
Constitutional Day	BSD and Joint Direction, Pune Region and SP Pune Universty, Pune	42	112
Patrakar Hotana	BSD and Patrakar Sangh, Indapur	29	237
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachchha Wari Harit Wari	Best Implementation of BSD Scheme	SP Pune University, Pune	105
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachchhata Hich Seva	BSD and SP Pune University, Pune	Swachchhata Abhiyan Dindi	52	287
Swachchhata Campaign	ASC College, Indapur	Collection of waste plastic	3	15
Swachchha Vari Harit Wari	SP Pune University, Pune	Plantation	9	142
NSS Special Winter Camp	SP Pune University, Pune and ASC College, Indapur	Yoga, Swachchhata Abhiyan, Women Empowerment, Plantation, Road Safety	5	200

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
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Vridddhi	Partially	2.0	2019
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	37215	2902848	832	78275	38047	2981123
Reference Books	8416	1927220	149	72607	8565	1999827
Journals	32	24363	0	0	32	24363
e-Journals	3500	5900	0	0	3500	5900
CD & Video	10	0	0	0	10	0
Others(s pecify)	0	0	15	22051	15	22051
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	147	2	10	1	2	8	20	5	0
Added	0	0	0	0	0	0	0	0	0
Total	147	2	10	1	2	8	20	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurredon
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
16	15.58	47	45

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has established systems and procedures for maintaining and utilizing physical, academic and sports facilities. The systems and procedures are displayed on the website of the college. Details of the same are as below:-

A. General Rules of Discipline

1. The college gives utmost priority to discipline. Everyone is bound to follow these rules and regulations and maintain strict discipline.
2. Students must always wear the valid Identity Card issued by the college with their recent photograph affixed, bearing the signature of the Principal.
3. Students are not permitted to use Mobile Phones during academic deliverance.
4. Listening to Music from any device inside the college campus is prohibited.
5. No student shall cause any disturbance to the ongoing classes or to fellow students.
6. Ragging, consuming alcohol and smoking are strictly prohibited on the college campus.
7. Prior permission of the principal ought to be obtained in writing before organizing any activity or function.
8. Unauthorized writing on walls, pillars, bath rooms, furniture or black boards is strictly prohibited.
9. Eating snacks / taking lunch inside the class rooms or along corridors are not permitted.
10. No association or organization shall be formed, no meeting shall be held, no person will be invited to address the students in the college without the prior written permission of the Principal.
11. The cost of any damage, if caused to college property will be charged to the accounts of the students responsible for the damage in addition to disciplinary action.
12. Students are advised to switch off fans and lights when they leave the class rooms.
13. Furniture in the class rooms should not be moved or displaced.
14. Students should carry themselves in a professional attire all the times.
15. No students shall collect money as contribution to picnic, trip, educational visit, get-together, study notes, charity or any other activity without the prior written permission of the Principal.
16. Students must attend Lectures / Tutorials/ Practical regularly. Defaulters may face Disciplinary Action. Minimum 75 attendance per term is necessary as per university regulation.
17. In the event of continued poor performance in internal tests and poor class attendance by any student, the principal has the authority to withhold permission for him/her to write the university examinations. In case of violation of any of the above cited rules, the principal is empowered to fine, suspend or even expel a student from the college in the interests of the college.

<http://www.ascicollege.org/IQAC.aspx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	-	0	0
Financial Support from Other Sources			
a) National	Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh	1972	3570480

	Shishyavrutti Scheme Post Matric Scholarship to OBC Students Tuition Fees and Examination Fees to OBC Students Post Matric Scholarship to SBC Students Tuition Fees and Examination Fees to SBC Student		
b)International	-	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
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2019	9	B.Sc.	Mathematics	T. C. College, Baramati	M. Sc. (Maths)
2019	2	B.Sc.	Mathematics	SP Pune Univeristy, Pune	M. Sc. (Maths)
2019	1	B.Sc.	Mathematics	Shivaji University, Kolhapur	M. Sc. (Maths)
2019	8	BA	Economics	Arts, Science and Commerce College, Indapur	M. A. (Economics)
2019	8	BA	Hindi	Arts, Science and Commerce College, Indapur	M. A. (Hindi)
2019	2	BA	Marathi	Arts, Science and Commerce College, Indapur	M. A. (Marathi)
2019	3	BA	English	T. C. College, Baramati	M. A. (English)
2019	66	B. Com	Commerce	Arts, Science and Commerce College, Indapur	M. Com
2019	14	B. Com	Commerce	AIMS, Baramati	M. Com
2019	12	B. Com	Commerce	SP Pune University, Pune	LLB

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
NET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold	National	1	Nill	1700109189	Shinde Vaishnavi

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. Student council of Arts, Science and Commerce College for academic year 2019-20 formed in month of August. The formation of Student council follows rules and regulations of Maharashtra University act. The class representatives were selected according to the merit of student. 2. The prominent issues were discussed in the meeting such as attendance of students, extension of the space of common room of girl and so on. 3. The student council of college also focused on tree plantation of campus. Student council discussed about class condition and asked for fans, tubes and projector in the every department. 4. The management has accepted request of student and provided projector with white board for each department. One more prominent step undertaken by student council about departmental library and now every department has well equipped library. 5. Student council has suggested about Kabaddi mat and other sports material in the college. The management has accepted the proposal and college has made available a Kabaddi mat. 6. The Student council focused on cleanliness of campus, management increased waste boxes in the campus. 7. The student council also stresses about separate reading hall for competitive examination, so, college prepared Dnyanvardhini Competitive Exam center and reading hall for the students. 8. The member of Student Council has suggested about Girls Cricket in the college, in the same year management has provided equipment to the sport department the result of this initiative is that most of the girls in the college are playing at University, State and National level. 9. The member of student council has motivated student to avoid copy in the exam. This leads to vital change in the mentality of students. The Student Council has also asked about availability of big auditorium, so with the help of the university and the Management of college has built large auditorium with air condition name as Shahir Amar Shaikh auditorium.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Academic Monitoring Committee (AMC): College constituted AMC for drafting, regulating and implementing different academic policies for smooth functioning of the college. AMC is headed by Chairman, Principal of the college. Other members of the committee are Academic Coordinator, Faculty In-charge for respective faculties, Head of the Department, Student Representative and Chief Examination Officer. Activities conducted by AMC are as follows: • AMC monitors the teaching-learning process minutely. It prepares the academic calendar of the institute that includes curricular, co-curricular, extra-curricular activities. • Academic coordinator is responsible for execution and monitoring of academic activities. • AMC observes the theory courses, laboratory practicals and then prepares report for the academic year. It gives instructions to the students and faculty regarding uniform and Identity Card. • Faculty in-charge ensures smooth conduction of practical and theory lectures. He obtains feedback from teachers and students. • Outcomes: Meetings are held periodically for discussing the issues and challenges regarding academic developmental aspect of the Institute. Thus, the institute encourages stakeholders, corporate resources, employers, class coordinators and representatives to share their suggestions through proper channels i.e. alumni meets, student feedback and through other committee meetings. The inputs received are reviewed and those important ones are considered by the AMC for the decision making.

2. Karmayogi Lecture Series (KLS): The Institute practices the decentralization participative management in organization of Karmayogi Lecture Series (KLS) on 12th and 13th September every year as under. • As a part of quality improvement initiative, all the faculty members, Directors of ITSPM's, Principal met to discuss KLS. • The academic committee convened the meeting of faculty members and student representatives to decide the planning and implementation of KLS under the quality improvement program of College. • The proposal for the KLS is submitted to the organization for the approval of budget. Once approved, the various committees were constituted to execute the programme. • Invitation Preparation Committee: - The committee's responsibility involves preparing and sending the invitation to the audience in region through email, Mobile SMS, and invitation card. • Guest and Speaker Invitation Committee:- The committee has given autonomy in selection of the speaker from various fields for the KLS. The volunteers performed the task of escorting the guest and providing the hospitality. • Stage and Seating Arrangement Committee: All non-teaching staff actively participated in preparation of KLS stage, technical arrangement, seating arrangement, banner and felicitation and maintaining the overall discipline. • Hospitality Committee: This committee involves staffs for deciding the menu of food for the programme and preparing the budget and providing hospitality services. • Event Publication Committee: This committee captures the moments of the event to meet the mandatory requirements of organization. The press and media coordination is done for during, pre-post event communication. • Documentation Committee: This committee maintained all the records of program.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	• Total 02 teachers completed their

Ph. D. in their subjects. • Due to i- College Research Exhibition, students from our college actively participated in University Level Avishkar Research Competition. • DST has sanctioned us Rs. 70,00,000/- for the purchase of research instruments. Out of which instruments worth Rs. 70,00,000/- were purchased. We have developed research instrumentation laboratory. Now this laboratory is being actively used by students and research guides.

Admission of Students

Category-wise and merit-wise admissions are given to the students in our college. Our institute has adopted online admission process supported by Vriddhi Software. Students were informed about Choice Based Credit System (CBCS) pattern from current academic year. Vriddhi software based admission process makes the office documentation easier and convenient. Our college has independent, updated and functional website. We display flex boards in college premises, giving the minute details of admission process. The procedure and other details regarding admission are uploaded on our college website (<http://www.ascicollege.org>). The admission prospectus and other details are made available on our college website.

Library, ICT and Physical Infrastructure / Instrumentation

- The central library has been enriched by adding text books and reference books of various subjects during this academic year. These books were purchased under UGC and BCUD grants.
- Our library has been computerized thoroughly using Vriddhi software. Library has a separate and independent portal website which keeps record regarding issuing of books.
- Addition of washroom facilities for students in the college premises.

Examination and Evaluation

1. The Central Assessment Programme (CAP) of semester-I of 1st year degree students was conducted. This assessment programme was conducted in the seminar hall.
2. Due to CCTV cameras in classrooms, exams were conducted smoothly.
3. Practical exams were coordinated properly.
4. Results of all internal exams were declared in time.
5. Internal squad comprising of senior teachers took periodical rounds in classrooms during exam hours.
6. Due to

Covid-19, few leftover exams were conducted online by Pune University.

Curriculum Development

Three teachers from our staff are BOS (Board of Studies) Members in these subjects viz. Zoology, Physical Education and Disaster Management. They have contributed in framing curriculum. In this academic year, teachers participated in syllabus restructuring workshops organized in different colleges in the jurisdiction of Savitribai Phule Pune University, Pune.

Teaching and Learning

New techniques like Research Based Pedagogy Tools (RBPT) were used by teachers, to make learning process more comprehensive. Majority of our teachers spare enough time for the interaction and counselling to our students. The doubts and difficulties of the students with reference to teaching-learning process are solved by the teachers. Our teachers are motivated to participate in refresher/ short term courses, seminars, workshops and conferences. It also helps them to update their knowledge in the concerned subject.

Human Resource Management

- Human Resource Management plan was prepared by the college in the inaugural meeting of academic year.
- We take the help of the students working in 'Earn and Learn' scheme. We distribute different types of work to the students in certain places like library, administrative office, gardens and laboratories, so that we can share our workload with them.
- Along with it, temporary teaching and non-teaching staff is appointed for sharing different types of responsibilities.
- The allocation of the work of teaching staff is displayed on notice board of our college.

Industry Interaction / Collaboration

Our institute has collaboration with following companies/ Institutes. 1. BMC College, Pune. 2. Bahai Academy, Panchgani. 3. Shankarrao Patil Charitable Trust, Indapur. 4. SRP College, Bawada. Chemistry Department of our college has collaborated with Karmayogi Sugar Factory regarding sugar processing and study of molasses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

Administration

Vridhhi software and college website is used for effective administration.

	Notices and messages are sent to stakeholders through bulk SMS and whatsapp groups.
Finance and Accounts	Tally software and Vriddhi software is used for effective day-to-day accounting and financial management.
Student Admission and Support	Our college website (www.ascicollge.org) and Vriddhi software is used for student admission and support. Identity card is prepared using Vriddhi software.
Examination	Savitribai Phule Pune University Examination portal and Vriddhi software is used for examination. Certificates are generated using the software. Exam time table is conveyed to the students through whatsapp groups.
Planning and Development	College website is been updated continuously regarding planning and development.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Research Based Pedagogy Tools	Nill	06/01/2020	11/01/2020	72	Nill
2020	Nill	College Administration	16/12/2019	19/12/2019	15	21
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration
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programme				
Faculty Development Programme	1	03/05/2019	12/05/2019	10
Faculty Development Programme	1	11/05/2020	16/05/2020	6
Short Term Course	1	19/08/2019	25/08/2019	7
Short Term Course	1	26/05/2020	31/05/2020	6
RD Parade at Delhi as NCC Troop Commander	1	01/01/2020	29/01/2020	29
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
35	111	25	40

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Our institution provides finance/ loan through 'Credit Cooperative Society' to needy teaching staff with minimum rate of interest. College organizes 'free medical check-up' (medical examination) with the help of NGOs for all the staff members with the support from our Gymkhana department. Farewell function was organized for retiring staff members. Trekking activity was organized for staff members.	College appreciates long services by giving 5 gram gold ring at the time of retirement. All the non-teaching staff are covered under group insurance. In case of financial need, all the staff members contributes voluntarily. Farewell function was organized for retiring staff members. Trekking activity was organized for staff members.	Economically poor students are given concession to pay their admission fees in two instalments. We also waive the fees of economically weaker students. Physically handicapped students are also given financial help. Meritorious students are given financial help by teaching and non-teaching staff.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college accounts are audited regularly at the end of every financial year. College has following audits structures. 1. Internal Financial Audits – Our college internal financial accounting and auditing was conducted by Mr. S. V. Umbardand. Internal audit was completed within prescribed time. Errors were corrected with given suggestions. 2. External Financial Audits –College has appointed senior Chartered Accountant Mr. Kothwal D. V. as Statutory Auditor. After completion of financial year, Statutory Auditor verifies financial accounting and other financial records and submitted audit report.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	S.P. Pune University, Pune	Yes	IQAC
Administrative	Yes	S.P. Pune University, Pune	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Career counselling lecture series was organized for all students with support from 'Parent-Teacher Association'. 2. The ladies police constables and ladies teachers had a dialogue with girl students, guiding them about 'Self Defence'. The girl students expressed their various problems. 3. We invited parents of students in order to solve the problems related to them.

6.5.3 – Development programmes for support staff (at least three)

1. Our administrative staff was given opportunity for attending various workshops on the issues like pay fixation, Career Advancement Scheme (CAS) and new updates in office administration. 2. 03 senior non-teaching staff members have attended workshop related to latest Finance accounting software. 3. Skill Development Training was given to office staff with reference to technology upgradation. 4. Communication skill training was given to non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. We have upgraded our college campus by planting more sapling. Thereby, making the college campus more greener. 2. New research journals were made available in the college library for teaching staff member and research students. 3. Few initiatives were taken to reduce dropout rate of students.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2020	Online workshop on NAAC	20/04/2020	23/05/2020	23/05/2020	122
2019	Induction Programme for First year Students	24/06/2019	02/08/2019	02/08/2019	367
2019	Youth Festival	19/08/2019	23/09/2019	25/09/2019	418
2020	Updates in NAAC format	19/08/2019	26/08/2019	26/08/2019	69
2020	Upgrading Library (Research Journals)	20/04/2020	25/04/2020	25/04/2020	32

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1. Environmental Consciousness Measures : The institution is always aware of waste management. From last eight years, we collect the solid waste from the campus and make a fertilizer from it by natural process. College gathers the leaves of the trees through the help of NSS volunteers and NCC cadets as a voluntary work. We have a separate board of student development department , where there are various schemes like earn and learn scheme, the students from this works for the environmental awareness and collect waste in the campus. We never burn it. The institute promotes the reuse the plastic bottles and other containers for sale to be reused as dustbins in various places. The solid waste is gathered and decomposed by natural biological process. The stabilized material is used as a natural fertiliser. This composting is environmental friendly process to recover the best from organic waste for the gardens in the college premises. 'Jadui Jivanu Tokari' has been prepared by the department of Micro biology which is very helpful to the people of Indapur Tahasil in the Cleaning Campaign of Municipality in national level competition of cleaning campaign. In this, Indapur municipality received special 68 stars ranking at national level. The college has in auspices with the municipality worked a lot for the cleaning campaign, for Wet and solid waste management, prepared and used the bio culture to decompose the waste by natural process and used it in the 'Jadui Jivanu Tokari'.</p> <p>2. Energy Conservation Measures: Annual power requirement met by the renewable energy sources (in KWH) - 10950 Units Total annual power requirement (in KWH) - 73682 Units Annual lighting power requirement met through LED bulbs (in KWH) - 17650 Annual lighting power requirement (in KWH) - 20200</p> <p>3. E-waste management: E-waste management is</p>

inevitable in this era of Information and Technology. E-waste is collected in the store room in the campus. Remaining plastic parts is being sold to the scrape dealer.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	No	0
Ramp/Rails	Yes	4
Braille Software/facilities	Yes	4
Rest Rooms	No	0
Scribes for examination	Yes	4
Special skill development for differently abled students	No	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	1	18/12/2019	4	1. GPS Mapping 2. History Writing	Village Boundary and History of the village	45
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	10/06/2019	Code of conduct for students (undertaking is sought by students and the parents at the time of admission) 1. Throughout the academic year, students must attend all classes. 2. Minimum 75 attendance for lectures and practical's is compulsory. 3. Students will not be allowed to appear for university Examination if attendance falls below 75. 4. All students must

		<p>carry their identity cards in the campus. 5. Ragging is strictly legally prohibited. If found guilty of ragging, he/she will be liable for strict disciplinary action. 6. Drugs, alcohols and smoking is strictly prohibited in the campus. 7. All students must maintain discipline in the college campus. 8. All students are bound to use assets of the college carefully and properly.</p>
Code of Conduct for Teachers	10/06/2019	<p>1. Teacher should maintain absolute integrity. 2 Teacher must show devotion to his profession. 3. Teaching plan of the allotted subjects should be prepared by the Teacher. 4. Teacher should maintain 'diary' and 'Roll Call Register" 5. The teacher must utilize the full 50 minutes time of the lectures in the class. 6. The teacher must solve the doubts and questions from the students. 7. The every Teacher should give freedom to the students to participate in any curricular, co-curricular, extracurricular, extension activities in or outside the campus.</p>
Code of conduct for non-teaching staff	10/06/2019	<p>Code of conduct for Non-teaching staff:- 1. Peons should ensure cleanliness of respective class rooms, staff rooms, laboratories. 2. Lab attendants should ensure the cleanliness and keep ready the respective laboratory for the practical. 3. The administrative staff should ensure the smooth functioning of the</p>

		student's admission, examination issues and college/ institution administration.
Code of conduct for Principal	10/06/2019	Code of conduct for the Principal 1. The principal should take all necessary disciplinary actions as and when required to maintain the discipline in the college. 2. The principal should encourage faculty members to update their knowledge by attending seminars/ Workshops/ conferences. 3. The principal should encourage faculty members to publish text books, research papers in reputed national / International / Journals / conferences. 4. The principal should function as a mediator between the college and the Institution/stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Traditional Day	20/01/2020	20/01/2020	98
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free campus- The college tried to have a plastic free campus. The college organized social awareness programme for plastic free movement. Institution believes in Reduce, Reuse and Recycle. 2. Geo-garden: Institution has established the Geo garden where we used empty plastic bottles to plant the ornamental and various cactuses. This Geo garden is established by the Department of Geography and 'Best from waste' project has participated in the University 'Avishkar' competition. We reused the plastic bottles for these gardens including cactus garden. 3. Paperless office- This institution has started the online admission process. The college needs less paperwork. College use SMS-Seva -to send notices to the students along with we have class wise WhatsApp groups to inform and spread the information of the various programmes. Office Administrative work is fully computerized with tally and accounts, along with 'Vridhhi' Software for automation. Central Library is also duly computerized. Identity card and library card is issued to the students once in a year 4. Green landscaping - With the help of NSS, NCC, Earn and Learn Scheme's students, efforts have taken to reduce the carbon in the surrounding atmosphere, by tree plantation and the campus is made green. 5. Botanical Garden: College has a Botanical Garden. The college planted trees on the occasion of Palakhi Sohala of Saint Tukaram in collaboration with the private nursery. We had started the system of felicitation of the guest by offering the sapling. The college has deliberately developed greenery by creating and

developing the gardens at various empty places in the campus. Geography department have a project of Best from Waste, where we used plastic bottles to plant the ornamental flowers and cactuses named as a Geo garden.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 1. Title of the Practice Kar Ke To Dekho (Do it, Explore it and Improve it) 2. Goal Rural students have potential and some inborn natural skills set of which needs to be channelized through college aim to build confidence among these students and trained them in respective core area. 3. The Content College thoughtfully initiated this innovative 'KarKe To Dekho' activity for nurturing potential of the students. In this activity all the students participated and explore their hidden talent. Each and every student tries his/ her level best to participate in each and every activity assigned to them. Most of them came to know their hidden potential and skills and then they decide to participate in various competitions under the guidance of respective teachers. 1 Writing of History of Villages (7 villages) 2 Water, Soil and Milk Testing (5 Villages) 3 Energy Survey and Audit (5 Villages) 4 GPS Mapping (5 Villages) 5 Socio-economic Survey (5 Villages) 6 Organizing Gramsabha One Gramsabha in a year. 7 Understanding local language/ Songs/ Scripts (2 Villages) 8 Communicating from Account System (4 Villages) 9 Studies of biodiversity, Zooplankton/ Phyto Plankton (3 Villages) 10 Games-'Just do it'-Participation in game and then compete (Kar Ke To Dekho) 11 Psychological surveys (3 villages) 4. The Practice A series of Brainstorming sessions were conducted with senior faculty and advanced learners of PG departments to identify possible areas of opportunities to be given to the students to explore their talent. At the end of such sessions, college could shortlist twelve areas nearby student can be accommodated, encourage to participate and develop respective core competency with reasonable targets. In each area micro planning was made by the concern subject teachers, number of students were shortlisted and after proper training the plan executed successfully. In order to ensure sustainability an attempt is made to ensure that activity will sustain and possibly will expand to some nearby villages. The basic purpose of this activity was to reach grounds was 'Lab to Land'. Initially the skills required were identified, ability of the students was vouched and necessary training was imparted. 5. Evidence of Success The basic concepts of GPS mapping, history writing, socio- economic survey, study of biodiversity etc. have been cleared and the students have expressed their satisfactory remarks regarding the same.

The details as under Activity Outcome Achievements 1 History writing (5 villages) 2 Water, Soil and Milk Testing (2 Villages) 3 Energy Survey and Audit (2 Villages) 4 GPS Mapping (1 Village) 5 Socio-economic Survey (1 Village) 6 Organizing Gramsabha (1 Gramsbha) 7 Understanding local language (1 Village) 8 Account System (1 Village) 9 Biodiversity (1 Villages) 10 'Just do it' - Conduct competitions 11 Psychological surveys (1 villages) 6. Problems encountered and resources required Before an introduction of the activity, there was a challenge of the selection of villages. The college had a communication with the villagers, overall discussion with them helped us to convince them properly. The villagers were convinced by our team and they became ready for the implementation of the activity. This proper dialogue motivated us to go ahead with a lot of confidence. Secondly, there was also a challenge to create a proper environment of the activity among the students.

BEST PRACTICE 2 1. Title of the Practice Swachh Indapur Abhiyan (Cleaning Expedition) 2. Goal Swachh Bharat Abhiyan, Swachh Sarvekshan 2018 was announced by Government of India. College in collaboration with Indapur Municipal Corporation (IMC) participated in SwaccahtaAbhiyan and played vital role for 'Swachha Indapur' with the help of schools and college youths having potential to transform society. The goal of this practice is to make IMC, "Green and

Clean City", with the aim to preserve the environment and to enrich it. Our mission is to create an awareness among the common people regarding hazardous effects of pollution in the environment and to convince the citizen about the importance and need of cleaning. It will help to keep away the infectious and communicable diseases. 3. The Content Stakeholders i. e. students, teachers and community was involved in planning and execution of this drive. College received positive response from all, in particular from NSS volunteers. College Prof. Sagar Kadam from Department of Microbiology and Prof. Dnyaneshwar Shinde from Department of Zoology invented an unique idea of 'Jadui Jivanu Tokari' (a bucket which is used for the waste management) and Bio- culture, which are helpful for odour free decomposition of kitchen wet waste and dry waste at home. This is executed in collaboration by signing MoU with IMC is part of Swacchata Abhiyan. 4. The Practice 40 years old dumping ground was identified as main issue in the dalit vasti causing bad smell and smoke due to burning of waste and plastic. With this two action plans were finalized - (i) developing bio-culture in the same dumping site. (ii) Ensuring that new waste to be disposed in each home by use of 'Jadui Jivanu Tokari'. While this all was executed by developing bio- culture at same site and bio fertilizer was sold by IMC. To avoid new garbage 'Jadui Jivanu Tokari' were distributed to each family and ready bio-culture was made available at nominal amount of Rs. 10/- to one in home wastage. Students and resident were trained to segregate waste in wet waste and dry waste. We invented the bio-culture in liquid form in our college laboratory and it was spread out on the dumping ground of Indapur Municipality, where waste material is stored. It helped us to control a foul odor of waste dumping ground. By this way, we tried our best to minimize air pollution in and around the city. It helped the people of Indapur to manufacture the best organic fertilizer with the help of Jadui Jivanu Tokari at their respective homes. At about 6 to 7 tons of waste material is collected regularly. Now, we are manufacturing a lot of organic fertilizer out of waste material. This organic fertilizer is used for the agriculture. This idea is also called "Best out of Waste". 5. Evidence of success Proper survey to identify issue, followed by thoughtful action and positive support from stakeholders resulted in success of this practice. Evidence of success can be listed as under 1. At dumping site, bio-culture was developed and with wastage, fertilizer was made available to farmers and IMC earned Rs. 70,000/- out of sale. 2. Dumping ground became clean, pollution and burning of waste and plastic reddened significantly and now IMC proposed to develop garden there. 3. College earned consultancy charges from IMC Rs. 1.50 lakhs. 4. 'Jadui Jivanu Tokari' is college invention, which is made available to all the residents. After survey it was observed that residents are using it and now each home is using their wet and dry waste in their home. 5. College has filled two patents about bio-culture and ecozyme and they registered in the name of college. 6. Due to disposal of waste, cleaning has improved in the city, environment quality has improved, which resulted in significant improvement in ranking IMC at state level. IMC has reached to 45 from 120 numbers at all state. 7. In recognition of this IMC has received Rs. 5 crore from Government of Maharashtra as Appreciation Prize which is now used for development purpose. 8. Even honored as a 'Harit Brand' by Directorate of Urban Planning and Development and Swachh Bharat Abhiyan. 6. Problems encountered and resources required College is happy to place record that college could resolve some of them and minimized remaining issues. Problems faced by us can be narrated as- 1. Making provision for financial Budget. 2. Preparing students for survey, visiting site for creation of bio-culture and making bio-culture available in college. 3. Collecting all resources for 'Jadui JivanuTokari' at fair price. 4. Convincing IMC authorities for MoU and making their staff ready for such joint-venture. 5. Creating awareness among citizens for purchasing 'Jadui Jivanu Tokari' and its use on regular basis. 6. Documenting plan, its execution, collecting data making arrangements for sale of bio-culture etc. 7. Integrating efforts of all concern for social

responsibilities. 8. Making available micro and research lab for experimentation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.ascicollege.org/IOAC.aspx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This college has a mission statement. It has very much importance in the overall progress and development of the institution. The college always tries to function uniquely, innovatively, and distinctively from the other institutions. As far as our mission and vision is concerned, college always try to implement the distinctiveness in the work. One of the mission statements is 'Our aim is to bring the girls students of this area into the main stream of higher education'. This higher education institution was established back in the year 1972, and the main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and progress of the family. This college area input is basically from rural part of the Tahsil. In accordance with this mission statement HEI gives exposure to these girls' students to get an opportunity to participate in every activity of the curricular, extra-curricular and extension. Through the NSS, NCC, Earn and Learn scheme the girl students get a stage and Dias to develop their academic as well as professional, cultural, social consciousness, alertness, responsiveness. Student welfare offers them the schemes to earn their own by participating in earn and learn scheme to fulfil the partial fees of the education and they can stand on their own legs independently. The college organizes the woman empowerment for making them confident enough to struggle the battle of life. Various eminent woman personalities are being invited for the guidance on several issues. Special health related seminars, workshop was organized. Health check-up camps has been organized to find out the health issues and provided them with university help in the form of consultancy and expenditure. We constructed special girls' students to facilitate them with accommodation. HEI had taken the initiative and started the admission to them in the NCC from last 5 years. The effect of this is that many of them are selected in the Maharashtra Police department as police. Department of sport has started the movement 'Kar Ke To Dekho' and had given them the opportunity to participate even in wrestling, Judo, Karate, and most importantly Water sports like kayaking, canoeing. Cultural department provides them with an opportunity to participate in various cultural competitions of the university level, state level, and even National level. For the research purpose the college has established a research Centre in the department of Science and provide and facilitate them with various expensive and useful machineries like FTIR, UV Visible spectrophotometer, Flame photo meter, Polarography, Conductometer, pH meter, colorimeter, automatic absorption spectrometer, etc. The college always consider the dam affected background students as a central input and strength of the institution.

Provide the weblink of the institution

<http://www.ascicollege.org>

8.Future Plans of Actions for Next Academic Year

1. To start admissions to the second year B. Voc courses. 2. Planned to start sociology subject at general level for the second and third year BA course. 3. Planned to start admissions, teaching-learning and examination, results during

the covid situation. 4. To implement and run effectively Learning Management System (LMS) for online teaching only if covid pandemic situation remains constant or persist. 5. To use various applications like meet, webex, zoom for the online teaching purpose. 6. Planned to organize online seminars, webinars and lecture series. 7. Planned to participate and conduct various covid surveys in the auspices of government agencies. 8. To apply for getting research grants to various agencies. 9. Planned to organize NSS Special Winter Camp at nearby village. 10. Planned to organize various sports competitions. 11. Planned to complete all required procedures to start the Community Radio Station in the college premises. 12. Planned to apply for new courses at PG level to the university for the academic year 2021-22. 13. To participate in Swachchha Surveykeshan of Indapur Municipality.